



Traquair House Group Booking Form 2019

<u>Name of Group:</u>			
<u>Date of Visit:</u>		<u>Total in Group:</u>	

<u>Type of Tour:</u>		<u>Numbers</u>	<u>Total Cost</u>
<i>Guided</i>	£12.00/£11.00 (senior)		
<i>Free Roaming</i> <small>(reduced prices only applicable for groups of 20+ pax)</small>	£8.00 (Adult)		
	£7.00 (Senior)		
	£4.00 (Child)		
	<u>Intro Talk Required:</u>	Yes/No	
	<u>Total:</u>		

<u>Group Contact Details:</u>	
<u>Name:</u>	
<u>Email:</u>	
<u>Address:</u>	
<u>Tel No:</u>	
<u>Name of Coach Company (if relevant):</u>	
<u>Contact details of Coach Company:</u>	

<u>Catering Requirements</u> (please tick one):	
<i>To use tea room on an individual basis</i>	
<i>Group menu (please specify your menu choice):</i>	
<i>Catering not required</i>	

<u>Timings of Visit:</u>			
<u>Time of Arrival:</u>		<u>Time of Catering:</u>	
<u>Time of Tour:</u>		<u>Time of Departure:</u>	

<u>Additional Group Experiences</u> (see Info for Groups Sheet):

<u>Method of Payment</u> (please tick one):	
<i>Cheque/Cash/Card on arrival:</i>	
<i>Voucher:</i>	
<i>Other (please specify):</i>	
<i>25% deposit for catering payable in advance</i>	

<u>Signed:</u>	
<u>Date:</u>	

Please return completed form to Traquair House by email, fax or post:
 Traquair House, Innerleithen, Peeblesshire, EH44 6PW enquiries@traquair.co.uk Fax 01896 830639
 Please amend the above if necessary and let us know of any changes at least 48 hours in advance.
www.traquair.co.uk Tel 01896 830323